HOUSE RULES CORONADO YACHT CLUB

These Rules are designed to insure the enjoyment of the greatest number of Club members and observance by all is required so that a few careless or thoughtless ones may not impose on the rights of others. These Rules do not attempt to cover all situations; common sense and respect for the rights of others must be exercised at all times. The House Committee, subject to the authority of the Board of Directors, has full charge of the Clubhouse. In the following House Rules a "Member" shall be interpreted as including his or her spouse/registered domestic partner. As used in the House Rules an "adult" is a person 18 years of age or older.

- 1. Privileges of the Club shall be extended to Members and all unmarried dependents under 21 years of age residing in the Member's household. Definitions and dues requirements for Junior Membership are found in Bylaws Article III (4) respectively.
- Normally, visiting yachtsmen from recognized clubs are welcome to use the Club facilities. However, the Club reserves the right to restrict or deny this privilege at any time.
- 3. Persons on Club property shall identify themselves when requested to do so.
- Guests, except those holding guest cards and members of recognized yacht clubs, shall be accompanied by a Member when on Club premises.
- 5. Guest Card A Member, except a Junior Member or a Temporary Member, may extend the privileges of the Club to non-residents of San Diego County for a period of 10 days as provided for in Bylaws Article III (D4). Members desiring to obtain a guest card shall register the names of their guests in the Guest Register in the office. This register shall show the guest's name, the date of the visit, and the sponsor's signature. Guest cards will be signed by the Club's Secretary. A Member procuring a guest card shall be liable for any bills, expense, or damage occasioned by such guest. No one guest may be given more than three guest cards per calendar year. These guest cards may not be for consecutive periods. A Member may obtain five guest cards per calendar year.
- **6.** The following House Rule concerns children at CYC:
 - a. Children under the age of 10 must be accompanied by a parent or under adult supervision at all times while on Club premises, which includes the clubhouse and adjacent grounds.
 - b. Children under the age of 6 must wear an approved life jacket at all times while in the water, on the docks, and on boats except when below deck. The California Boating Regulations require that while on a boat "that is 26 feet or less in length, all persons 13 years of age or less must wear a United States Coast Guard-approved personal flotation device while...underway (unless the child is restrained by a harness tethered to a sailboat or is in an enclosed cabin.)"
 - c. Children under the age of 14 must be accompanied by an adult at all times while on the docks between sunset and sunrise.
 - **d.** No child under the age of 14 may be left alone on a boat at any time.
 - e. The children's TV room is located in the Junior Clubhouse. A parent must checkout the key from the bar and will be responsible for the conduct of the children.
- Members, their guests, and visiting yachtsmen are requested to dress appropriately when in the Clubhouse (sailing clothes are normally acceptable). Bathing suits and wet suits

are never appropriate in the Clubhouse. Shoes are required. Gentlemen shall wear shirts in the Clubhouse.

- A 72-hour notice of cancellation is required for all club functions, with the exception of Wednesday and Friday night dinners.
- 9. The Coronado Yacht Club clubhouse is a non-smoking facility in accordance with state law effective January 1, 1998. The front deck and all concrete areas adjacent to the clubhouse are non-smoking areas, to include any area within 20 feet of any clubhouse door.
- 10. The House Committee is responsible for decorations and furnishings installed within the Clubhouse. Any donations, modifications, or removal must be approved by the Committee Chairman.
- 11. The editor of the Whisker Pole is given discretion to implement advertising. Free three-line classified ads for Club Members are available, but will be limited to boat-related items only.

No unauthorized (unsigned) articles are to be printed in the Whisker Pole.

Non-members are not allowed to submit articles for publication.

Posting the Whisker Pole on the CYC Website gives Members the option of receiving the publication on-line rather than by mail.

- **12.** The following policy applies to issuance of keys to CYC facilities:
 - **a.** Keys shall be serialized and an accounting book kept in the Club office.
 - **b.** Guests shall pay a \$75.00 deposit for one head/gate key per boat.
 - **c.** Members may be issued keys for the head/gate at \$18.00 per key and remote-control gate openers for \$25.00 plus tax.
 - d. No key or gate opener may be sold, loaned, or given to anyone other than another Coronado Yacht Club Member. To do so would be conduct injurious to the Club and will be subject to disciplinary action as provided in Article X of the Bylaws.
 - e. A record of keys issued, and a list of those authorized to receive keys for designated areas of the facility, shall be maintained by the General Manager.
- 13. Washing vehicles is prohibited in the Club parking lot.
- 14. The CYC Board of Directors may find it necessary from time to time to change these House Rules. The following procedure shall be followed by the Board of Directors for all changes to the House Rules.
- a. The Board of Directors may propose a change to the House Rules by noticed motion at any regular meeting. A properly noticed motion must have the full text of the proposed change to the House Rules included in the written agenda for the regular monthly meeting in which the vote will be taken.
- b. At the regular monthly meeting, the Board of Directors will discuss the proposed change to the House Rules. The proposed change must receive a motion and a second and then must receive a majority vote of the Board of Directors to pass.

- A moratorium automatically goes into effect and the current rule will apply until the following procedure, House Rules 14(c)-(g), have been implemented:
 - i. The text of the proposed rule change will be posted physically on Club notice board(s) for 21 days;
 - ii. The text of the proposed rule change will be sent via electronic means to the membership in the weekly club update email at least three times before the next regularly scheduled Board Meeting;
 - iii. The text of the proposed rule change shall be sent to the Bylaws Committee for their advice and comment. The Bylaws Committee's response, if any, must be in writing and shall be included in the agenda for the next regularly scheduled meeting; and,
 - iv. Written comments by Membership are encouraged and responses shall be directed to the Club Secretary via regular mail or email at secretary@coronadoyc.org. Member comments, if any, shall be included in the agenda for the next regularly scheduled Board Meeting.
- **d**. The proposed change to the House Rules will automatically be an agenda item under "Old Business" for the next regularly scheduled Board Meeting.
- e. At the next regularly scheduled Board Meeting, the Board of Directors will have an opportunity to discuss any comments received from the Bylaws Committee or Members and will vote on the proposed rule change again. No Motion or Second is required to proceed to a vote if no amendments are proposed. The proposed change must again receive a majority vote of the Board of Directors to pass.
- f. A Motion and a Second is required if any member of the Board of Directors wishes to amend the previously adopted change to the House Rules. If the proposed amendment is approved, the Board of Directors will then vote on the change to the House Rules, as amended. The proposed change, as amended, must receive a majority vote of the Board of Directors to pass;
- g. Upon passage of the proposed change to the House Rules pursuant to 14(e) or 14(f), the change to the House Rules will take immediate, but not retroactive, effect.
- h. Upon enactment, the Club Secretary is responsible to forward the change(s) to the House Rules to the Club General Manager. The Club General Manager, or his or her designee, will be responsible for ensuring that the House Rules are amended online and in the next edition of the Club Yearbook.¹

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¹ This subsection was most recently amended in October of 2022.

FINANCIAL MANAGEMENT

1. Disbursements.²

- a. Funds shall not be expended for non-budgeted items without prior authorization of the Board of Directors.
- **b.** Committee Chairs may expend funds within their budgeted amounts without authorization of the Board of Directors.
- Expenses, which exceed budgeted amounts, will not be paid without Board approval.
- d. Disbursement of Club funds over the amount of \$2,500 shall be authorized in writing by any two of the following: Commodore, Vice Commodore, Rear Commodore, Treasurer or Manager on duty. The Club's Bylaws charge the Treasurer with the responsibility for disbursement of Club funds and, if at all possible, he/she should be one of the two authorizers. Disbursements under the amount of \$2,500 may be authorized in writing by any one of the following: Commodore, Vice Commodore, Rear Commodore, Treasurer or Manager on duty and the Treasurer is charged with reviewing a detailed listing of all such disbursements.
- e. In a situation in which it is not reasonable to call a meeting of the Board of Directors, the following unbudgeted expenditure limits apply: by the General Manager not to exceed \$2,500; by both the General Manager and Treasurer not to exceed \$3,000; and by both the General Manager and Commodore not to exceed \$5,000.
- f. Request for reimbursement of expenses incurred by a Member must be accompanied by the original receipt or photocopy which identifies the items purchased. Advance of funds for purchases in connection with Club-sponsored dinners must be approved by the Treasurer or a Flag Officer. Receipts covering the advance must be submitted to the Bookkeeper.
- g. Coronado Yacht Club does not participate in bartering for outside services.
- 2. Social Events: Dinners. Except for certain fund-raising dinners, all membership functions where meals are served are expected to break even.

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² This section was most recently amended in November of 2022.

FUNDRAISING AND UNDERWRITING OF EVENTS AND PROGRAMS

- 1. It is the policy of the Coronado Yacht Club to maintain both the fact and appearance of traditional Corinthian standards in its programs and events while providing appropriate recognition to those individuals, companies, or institutions, which help fund them.
- Donors and forms of acknowledgment are subject to approval by the Board of Directors, taking the following guidelines into account:
 - **a.** Conditions of the donation must not compromise the decision-making of those responsible for the program or event.
 - b. Conditions of the donation must not compromise the nature of CYC as a private club operating under the provisions of Section 501(c)(7) of the Internal Revenue Code and relevant provisions of California law and regulation.
 - **c.** The donation must be appropriate to the program or event.
 - d. Recognition of a donor is appropriate in public announcements; in printed material related to the program or event; with properly placed signs at meetings, receptions, or events; and in comparable situations. Such displays as logos on sails or boats are subject to approval of the Board of Directors.
- 3. Fundraisers must be scheduled at least four weeks apart.

DONATIONS TO CYC

- Any donation to CYC or the Junior Program, of property or equipment, with a value in excess of one hundred dollars, must be approved by the Board of Directors.
- Approval must be granted prior to use or expenditure of the donation. If the donation is an insurable item, appropriate insurance coverage must be in place prior to use of the property.

USE OF CLUB FACILITIES

- The Coronado Yacht Club is a nonpolitical organization, and political activities and meetings should be excluded. Partisan political material may not be displayed on Club facilities. Specifically, in order to maintain tax-exempt status under IRS Section 501(c)(7), all activities at the Club must be for pleasure, recreation, or other not-for-profit purpose.
- 2. A member in good standing may reserve the Club facilities, except for the bar and front porch area, for a private party. The use of the porch and bar areas are allowed on a first come, first served basis. Members may sit on the porch or in the bar to enjoy meals, whether served by the in-house food service or brought by the member, but may not reserve tables ahead of time.*
 - * This last sentence was suspended by the Board during the September 2021 Board meeting, pending final adoption of a change to this rule.
- Written requests for private parties must be approved by Club management in order to coordinate other Club activities.
- 4. A member may sponsor a special event that includes non-members, agreeing to be on the premises for the entire duration of the event, further agreeing to be responsible for the conduct of the guests in accordance with the Club rules. House Rules apply to all guests.
- **5.** A Certificate of Insurance Liability in the amount of \$300,000 is required, showing CYC as an additional insured for the day/evening of the event.
- **6.** The member sponsor agrees that there shall be no advertisement or notice published in a newspaper or circular inviting attendance to the event, and that there shall be no reimbursement to the sponsor or non-member for goods or services rendered.
- 7. The member is financially responsible for payment of the costs and charges of a function when he/she sponsors a group.
- 8. Members and others may not use any outside caterier or food service provider other than the CYC selected food provider for any events that a CYC private party contract is entered into.
- 9. After-hours use of the Clubhouse by a Flag Member is permissible on special occasions providing application is made in writing to the Club management. Rules for use and key handling procedures are specified on the application form. This "special occasion" use is limited to a gathering of not more than eight (8) persons. After-hours use on a continual basis or by more than eight (8) persons must receive approval from the General Manager.
- 10. As a member of the Coronado community, the Club welcomes requests to use its facilities for civic, educational, and charitable functions. Requests must be sponsored by a Club Member and submitted in writing to the Board of Directors. Requests from other yacht clubs with which CYC has reciprocal agreements must similarly be approved by the Board of Directors. The bar and front porch area are not available for these ancillary uses of Club facilities.
- 11. Boatmen, paid hands, yacht brokers, servants, or any others in the employ of Club Members will be permitted on the Club premises only for the business of their

employers. Upon entry into and departure from the Club premises, they must log in and out at the Club office. They will not be permitted on the Club premises during non-business hours nor shall they utilize the bar or dining room facilities of the Club at any time unless they are in the company of Members who invite them as their personal guests.

12. The bar shall not be closed to members during normal operating hours and sponsored functions without the approval of the Board of Directors and prior notification to the membership.

RECIPROCITY POLICY

- Southern California Yacht Clubs: Visiting members of other Southern California Yacht Clubs shall be extended privileges in keeping with those extended to our members. This criterion is per correspondence with that club.
- 2. Yacht Clubs Outside of Southern California: Non-Southern California Yacht Club members, not mentioned on our Reciprocity List, will be allowed 3 nights free slip as available and up to 7 days additional at the normal daily rate. This would include those members chartering locally. The status of such a member may be verified by the Club at management's discretion.
- 3. Organized Summer Cruises: Organized cruises from reciprocal yacht clubs may be granted slips as available for up to 4 nights at no charge.
- 4. The front guest dock is normally not available for organized cruises on the weekends, from noon on Friday through 5:00 pm on Sunday. The guest dock will be available for members and visitors who tie-up for a couple of hours to use the club facilities. Organized cruises will be assigned to available slips and the overflow may use the anchorage in Glorietta Bay.

POLICIES CONCERNING MEMBERSHIP

1. Applications and New Members.

- **a.** Applicants must have one primary sponsor and one second sponsor who are Flag members who have known the applicant for two years.
- **b.** The Membership Committee and Board of Directors will require substantial proof that new member applicants have either:
 - (1) Proven past yachting experience and intend to continue in yachting, or
 - (2) Demonstrated that they intend to participate actively in the yachting activities of the Club even though they have not had past yachting experience.
- c. Membership applicants who are approved for membership have until the first day of the following month to accept the membership. Notification of this responsibility shall be by Certified Mail with Return Receipt Requested. New members shall commence paying dues on the first day of the month following their acceptance into active membership.
- **d.** Initiation fees become due and payable on the date of the applicant's acceptance of active membership and may be paid in full or in installments. If paid in

installments there are two options: One of quarterly payments for one year and another with monthly payments over a three-year period. The first option of quarterly payments requires one-fourth paid on acceptance of membership and a non-interest bearing note given for the remainder. The three-year option has one thirty sixth of the initiation fee plus a ten-dollar administration fee to be paid each month for thirty-six months. All initiation fees collected shall be transferred to the Capital Improvement Fund. All payments are due by the 22nd of the month. Any default in timely payment shall render the entire remainder of the amount due and, if not paid forthwith, will result in termination of membership. Surcharges shall also be transferred to the Capital Improvement Fund.

- Resignations. Resignations "in good standing" will be considered effective the date the request is received in the office.
- 3. Restricted Use of Membership List. The Club mailing list is the private property of the Club and is not to be used under any circumstances for other than official Club business. The list of members of Coronado Yacht Club shall not be used unless approved by the Board of Directors. The sale or use of this list in other ways shall be considered conduct injurious to the Club.

4. Processing Charges.

- a. Credit charges which are billed to CYC at other yacht clubs are subject to a ten (10) percent processing charge.
- **b.** A charge of \$15 will be imposed for any check returned to the Club for insufficient funds.

5. Delinquent Accounts.

- a. The responsibility for determining which accounts are delinquent rest with the Treasurer, and the Treasurer shall insure that proper collection procedures are instituted.
- b. An account (Flag, Life Flag, Absent Flag, Junior Flag, Absent Junior Flag or Social) which has not been paid in full by the 22nd of the month in which it is originally billed shall be assessed a late charge of \$10.00. Junior accounts will be assessed a \$5.00 late fee. If not paid in full by the 30th day of the same month, the account shall be posted as delinquent and brought to the attention of the Board of Directors.
- **c.** Members whose accounts remain delinquent for 60 days shall:
 - Be assessed an additional \$20.00 late charge for Flag, Life Flag, Absent Flag, Junior Flag, Absent Flag, and Social members; and Junior members will be assessed an additional \$10.00 late charge;
 - Be brought to the attention of the Board of Directors and may be dropped from membership;
 - 3) Be sent a letter that the Members' balance must be PAID IN FULL by the next Board meeting or the Member may be dropped from Membership.
- **d.** If the Member is on the 60 day Delinquent List, all charge privileges will be suspended for a period of one (1) year from the date of payment. Charge privileges will be restored after the one (1) year period provided the Member's names has not appeared on the Delinquent List during that period.
- e. Members' whose accounts remain on the 30 day Delinquent list for three (3) consecutive months shall have charge privileges suspended for a period of six (6) months from the date of payment. Charge privileges will be restored after the six

- (6) month period provided the Members' names have no appeared on a delinquent list during that period.
- **6. Article X Hearing Procedure.** Article X of the CYC Bylaws, titled Personal Conduct and Discipline, provides that a hearing may be required "in accordance with procedures specified by the Board of Directors and promulgated to all members of the Club." Here is the procedure for such a hearing:

When required, a full and fair discipline hearing, to be chaired by the Commodore, will be convened by the Board of Directors allowing for each party to be represented by counsel, if desired, and allowing for each party to introduce oral, written and demonstrative evidence, including cross examination of attending witnesses, involving the complaint being heard by the Board of Directors, which hearing is to be held in accordance with additional specific procedures developed, as needed, on a case by case basis by the Board of Directors and posted at the Clubhouse and provided by the Board of Directors in writing, with at least 15 days prior notice to the hearing date, to the complainant and member complained against and said additional procedures, if developed, coupled with this notice shall constitute satisfaction of the procedures that are to be promulgated to all members in accordance with Article X of the Coronado Yacht Club Bylaws. In all cases, at least 15 days' prior notice of any expulsion, suspension or termination or other punishment and the reasons therefore shall be given to the member involved; and the member's opportunity to be heard orally or in writing will be given not less than 5 days before the effective date of the expulsion, suspension, termination or other punishment by a person, Board of Directors or other body authorized to decide that the proposed expulsion, suspension, termination or other punishment not take place.

7. Member Dropped "Not in Good Standing." A Member dropped "not in good standing" is not welcome at Coronado Yacht Club, and his/her presence on the premises will be considered a trespass.

CONDUCT

- All persons on the Club premises shall conduct themselves in an appropriate manner.
 Violations of rules, boisterous or offensive conduct, or lack of common courtesy shall
 be grounds for temporary expulsion of any person from the Club premises by a member
 of the Board of Directors or any Flag member present.
- 2. All pets shall be on a leash when on Club property. Pets are not allowed in the Clubhouse and shall not be "walked" on Club property. Owners are responsible for cleaning up after their pets. Do not leave pets unattended on the Club grounds.
 - Dogs are welcome at Coronado Yacht Club;
 - Dogs at CYC must be people and dog friendly;
 - Dogs at CYC must be well behaved. Excessive barking or aggression is not acceptable;
 - All dogs on the CYC leasehold must be on leash at all times except when on a boat;
 - Dogs must be taken off CYC property or use designated dog relief areas on CYC property to relieve themselves. Poop bags are available;
 - All poop must be picked up and disposed of immediately;
 - Dogs are not allowed on any grass areas at CYC. Our kids and juniors play on these areas:

- With the exception of registered Service Animals, dogs are not allowed in any CYC buildings including clubhouse and restrooms;
- Dogs are welcome on the dining decks but must remain on the ground. Dogs are not permitted on chairs or on laps at tables;
- Dogs are welcome at the Portside and Starboard Decks but must remain on the ground. Dogs are not permitted on lounges or on laps;
- Dogs are not allowed to be in cars unattended;
- Registered service dogs and dogs under the control of a uniformed law enforcement officer or of private patrol operators are welcome in all areas of CYC that are not utilized for food storage or preparation;
- These regulations apply to all pets on CYC property and are consistent with California Health and Safety Code Section 113709.
- 3. Gambling for cash stakes is not allowed on Club property.
- After 10:00 p.m. persons under 18 years of age shall not be on Club premises unless accompanied by an adult.
- **5.** A Club Member is responsible to replace or pay for any Club property lost or damaged by a Member, spouse, family or guests.
- **6.** Skating, bicycle riding, roller-blading, and scooter-riding are not permitted on docks or on porch areas. Skates and roller-blades must be removed before entry into Clubhouse areas. Skate boarding is not permitted on Club premises.
- 7. Fishing is not allowed from the docks at any time.

SERVICE OF ALCOHOLIC BEVERAGES

This policy has been established by the Board of Directors to benefit Members and Staff and to outline their respective responsibilities regarding the service of alcoholic beverages.

- The Club shall comply with state laws of California as they pertain to the purchase, service and consumption of alcohol. Violation of state laws may cause the loss of the Club's liquor license.
- 2. No one under the age of 21 will be served an alcoholic beverage. Appropriate identification will be required. Persons under 21 years of age must be accompanied in the Bar/Dining Area by a person 21 years of age or older at all times. Persons under the age of 21 may not enter the Club bar. Persons under 21 years of age may order non-alcoholic beverages from the Club bar but only through the dining room bar pass through window and hallway service window. Persons under 21 years of age will not be served or be allowed to consume alcoholic beverages on Club property. The Bar/Dining Area will be seated on a first come, first serve basis and may not be reserved in advance.³
- 3. Only CYC members, guests and members of yacht clubs with reciprocal privileges and their guests will be served. All CYC Members must be able to identify themselves as such. Guests of CYC Members must be in the presence of that CYC Member, and identified as a guest, before being served. Members of yacht clubs with reciprocal privileges may be served upon showing their valid membership card and signing the

³ This subsection was most recently amended in May 2023.

Guest Register. Guests of reciprocal privilege club members may be served if in the presence of such member and identified as a guest of such member.

- 4. No alcoholic beverages will be served to anyone who appears to be intoxicated. The bartender shall make an initial determination of excessive alcohol consumption by an individual. The bartender shall then corroborate his determination with the General Manager, Clubhouse and Bar Chair, or a Member of the Board, if available. If the General Manager, Clubhouse and Bar Chair, or a Member of the Board is not available, the bartender's determination stands. Each Member and reciprocal privilege club member must assume responsibility not only for himself or herself, but also for their guests.
- 5. CYC Members will not reprimand or abuse bartenders or staff under circumstances, which dictate that alcohol service to a member or guest be stopped.
- 6. Unless otherwise provided by these Rules, CYC Members, their guests, reciprocal privilege club members and their guests are prohibited from bringing alcoholic beverages not purchased from the Club onto Club premises. The "premises" are defined as the clubhouse, the parking lot, barbeque and lawn area, front deck (including A and B ramps) and the dock in front of the turning basin. Unless otherwise provided by these Rules, no person shall bring an alcoholic beverage not purchased from the Club into the Club bar nor shall they take any alcoholic beverage purchased from the Club bar outside the premises. CYC Members, their guests, reciprocal privilege club members and their guests may carry alcoholic beverage not purchased from the Club across Club premises to boats docked at the Club but only for consumption on boats owned by CYC members or reciprocal privilege club members. CYC Members, their guests, reciprocal privilege club members and their guests may bring bottled wine not purchased from the Club onto the premises for consumption but only if the wine is opened by a bartender and a corkage fee in an amount determined by the Board of Directors is paid to the Club.
- 7. Law enforcement officers have the statutory authority to investigate all activities at CYC, including the service of alcoholic beverages. No Member or guest shall interfere with officers performing these duties.
- **8.** Any disciplinary action taken against a Member in connection with a violation of these alcoholic beverage rules shall be at the discretion of the Board of Directors and may include sanctions, suspension or expulsion from the Club as provided in the Club Bylaws.
- **9.** All patrons must vacate the bar when it closes.

PARKING

- 1. The speed limit in the Club parking lot is five (5) miles per hour.
- Parking in the CYC lots is reserved for Members and their guests. Members' vehicles must have parking stickers, which are provided annually. Guest vehicles must have parking passes, which may be obtained in the Club office.
- 3. On no occasion shall any Member/Membership have more than two (2) vehicles or utilize more than two (2) spaces in the Club parking lots.
- 4. Parking in the parking lot shall be reserved for CYC members ONLY on weekends, holidays, and at the time of Wednesday Beer Can races. The hours enforced are:

Weekends - 4:00 pm Friday to 10:00 pm Sunday; Holidays - 7:00 am to 9:00 pm; Wednesday Beer Can races - 4:00 pm to 9:00 pm. Guest parking passes are not available during this time.

- 5. Any vehicle will be subject to tow/impound if it does not display current license plates or registration, and a current CYC Parking Permit, or is parked on Club property in excess of seventy-two (72) consecutive hours. Members who file a float plan or members obtaining an authorization for extended parking will be exempt from the 72 hour parking limitation up to a maximum of 30 days or the dates listed on the float plan, whichever is less. The General Manager or a representative of the Club shall notify the registered owner of the violations. If the vehicle displays a current CYC Parking Permit and is not removed within 24 hours of the notice the General Manager/Representative will also place a copy of the notice in the Reading File and notify the Bridge member or a member of the Board if they are not available, of the violation notice. Vehicles not displaying a current CYC Parking Permit are subject to immediate impound/tow.
- 6. Authorization for extended parking must be obtained from the General Manager. The member must include the following information on the float plan or extended parking request: the reason that the extended parking permit is needed, make of vehicle, color, CYC Parking Permit number and license number. Those authorized extended parking will be issued a dated Extended Parking Permit, which must be displayed on the car's dashboard or windshield.
- 7. When space is available the General Manager may allow temporary parking of oversized vehicles in the main Club parking lot or in the south parking lot. This parking is limited to 72 hours in any 30-day period and no utility hookups are permitted. An oversized vehicle is defined as one that takes up more than one vehicle parking space.
- 8. Two areas with bicycle racks are provided adjacent to the north parking lot for bicycles and mopeds. Such vehicles are not permitted beyond these parking areas onto Club walkways and docks. Bicycles and mopeds are to be maintained in good condition, and those appearing to be abandoned will be disposed of by the General Manager. Notice of the pending disposal will appear in the Whisker Pole.
- 9. The Regatta Chairperson will be responsible for carrying out Club parking rules during the regatta. Regatta participants will be issued one parking permit per boat if space is available.
- **10.** Parking is prohibited in the Fire Lanes.
- Marked handicapped parking is available for those vehicles legally identified as eligible for handicapped access.
- 12. The General Manager or Facilities Director/Dockmaster may approve the temporary use of a parking space to park a trailer or haul a boat out for quick repairs, for one week only. If more than one week is needed, the member must request Board approval.
- **13.** As of December 1, 2005 all members will be required to show proof of vehicle registration in order to obtain their parking decals.
- **14.** Any member may request a temporary long term parking pass up to 30 days per year but may not exceed 30 days in any calendar year from the General Manager. Based upon the club schedule the General Manager may grant this on a case by case basis.