

Regatta Information at SLSC

Name of Fleet:

Dates of regatta:

SLSC member with overall regatta responsibility:

Event Alcohol Officer:

Event House Officer:

Event Grounds Officer:

Event Overnight Officer:

Date when fleet pre-regatta activities, if any, begin:

Number of non-SLSC boats expected:

Date when SLSC boats will be removed from boat park:

Total number of people expected:

Number of non-SLSC visitors expected:

Time and date when SLSC boats will be returned to boat park:

Time and date when house & grounds cleanup will be completed:

SLSC House & Grounds Clean-Up Check List

- Empty all garbage cans in the house and on the grounds, including the garbage can near the race committee shed, into the dumpster, and replace all liners.
- Collect all recyclables from the grounds and house and place in proper receptacles. Place in plastic bags if recycling bins are full.
- Collect all dishes, glasses and clutter from around the house.
- Run dishwasher(s).
- Return furniture to normal positions.
- Vacuum all carpeted surfaces on all floors of the club house.
- Wet mop the kitchen, downstairs bathrooms and (if necessary) upstairs baths.
- Check and, if necessary, replace all toilet paper and paper towel in the house.
- Sweep front porch and damp mop if needed.
- Vacuum or shake out runner rugs at North and South doors.
- Secure beer cooler and, if empty, clean beer cooler and hoses.
- Remove all regatta food from refrigerator unless it is designated for consumption at Manning pot-luck racing.
- Scan house and grounds for items guests may have left behind.