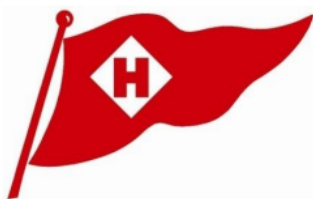


# ***HUDSON YACHT CLUB INC.***



## ***HARBOUR POLICY***

(Updated April 2023)

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## GENERAL

1. The Hudson Yacht Club Harbour is available to Club Members for berthing their watercraft. This policy serves as a basis for the safe and equitable operation of Harbour facilities including,
  - The Main Harbour
  - The Dry Sail Area
  - Dinghy & Junior Sailing Area
  - Dead Storage Area
  - Service Dock Area & Crane
2. The Club reserves the right to assign or reassign berthing space, rearrange harbour layout, and revise harbour fees as necessary.
3. The Club cannot be responsible for loss or damage caused to member's watercraft and/or their property.
4. Members are reminded of the Waiver of Liability / Renonciation a la Responsabilité contained in the Club's Yacht Registration Form. Club Members are required to maintain a minimum of \$1,000,000 liability insurance and provide annual valid proof of such insurance to the club office.
5. All watercraft shall reflect a pride of ownership, meet government safety regulations, and be seaworthy.
6. All Piers, Docks, and Dock Service Areas, including Dry Sail and Dinghy Sail Areas are designated as No-Smoking Zones.
7. If in the event a watercraft owner contravenes any of the policy regulations, the Board of Directors may, at its discretion, terminate the harbour privileges of a Member and the Club may remove the owner's watercraft from the harbour or grounds at the owner's expense and risk.
8. For the purpose of the following policy and regulations,
  - a. "HarbourMaster" means a committee composed of the HarbourMaster, Club Manager and one Flag Officer.
  - b. Hereinafter the term "Member" or "Members" means those Members in the following categories: Senior, Senior 65 (plus 10 years), Senior 70 (plus 30 years), Honorary.

## ELIGIBILITY FOR HARBOUR PRIVILEGES

1. In order to obtain HYC Harbour privileges, watercraft owners must be Members in good standing.
2. To be eligible for harbour privileges a watercraft shall be:
  - a. Owned by or in the control of a member in good standing or
  - b. Owned by or in the control of a partnership of Senior Members in good standing.  
Any partnership shall have a designated managing partner with whom HYC will deal.
3. A partnership may not be formed, continued, or altered for the sole purpose of justifying retention or acquisition of a berthing privilege. The Board of Directors may, at its discretion, demand proof of ownership.
4. Applications for harbour facilities will be reviewed by the HarbourMaster.
5. For all members the maximum length of watercraft is 11 meters with the exception of item 6 below.
6. To be eligible to berth a watercraft longer than 11 meters, but limited to 13 meters (overall length), one must have a minimum of 5 years' continuous berthing in the harbour and be subject to rules of BERTHING SPACE.

## BERTHING SPACE

1. Applications and waivers must be submitted on the appropriate forms together with the evidence of liability insurance.
2. The HarbourMaster allocates berths in the harbour, spaces in both the dry sail area & dead storage, and reserves the right to re-assign berthing space or re-arrange harbour layout.
3. No watercraft shall occupy a berth or space without permission.
4. Applications for berthing space (including annual reconfirmation for berthing space) are to be received by the office no later than March 31st. Applications or reconfirmations received after this date may be placed on the waiting list.
5. Members may leave their watercraft in "dead storage" on HYC property by paying the annual fees applicable. Dead storage for any reason can only be for a maximum period of one year. Members who utilize "dead storage" in lieu of a berthing slip may not retain their berthing right. Location of dead storage will be at the discretion of the HarbourMaster.
6. The HarbourMaster shall approve the allocation of new berths.
7. A berthing space is assigned to the Member, not the watercraft.
8. Berthing assignment is defined as a slip in the harbour, a dry sail space, or dead storage space.

9. Docks B, C, D, and E are reserved as sailboat only docks, with exception of berths deemed to not have enough depth. HYC owned watercraft are not subject to this clause.
10. At least 55% of harbour space is designated to sailboat berths.
11. Applications for berthing space will be subject to space availability and a seniority point system as follows:
  - a. Years of Senior membership category: X 1.00
  - b. Years of membership in another category: X 0.25
  - c. Years berthing (Harbour/Dry Sail Area): X 0.50
  - d. Years as Director: X 0.50
  - e. Years as Flag Officer: X 0.75
12. Where a watercraft is owned by a partnership, the watercraft shall be registered in the name of one of the partners, and that Member point total shall apply.
13. In the event a berthing space application cannot be accommodated, the Member may request to be put on the waiting list. If/When a suitable berth becomes available, the berth will be awarded based on the seniority point system.
14. If a Member on the waiting list is awarded a berth, but they do not have the watercraft yet, they will have 1 year to acquire a watercraft for the berth. During this year, payment for the berth will be charged at the rate of the requested berth size. A similar maximum 1 year provision will be made for a Member selling a watercraft with the goal of acquiring another one.
15. Haulout and launching services provided by H.Y.C. may not be available to watercraft over 11 meters and is further limited to the capacity of the crane and existing equipment.
16. A Member considering changing watercraft should apply to the HarbourMaster before making a final decision since accommodation of any watercraft cannot be assured.
17. Members are not permitted to have more than one berthing assignment except for tenders under 5 h.p. and no longer than 8 feet, subject to harbour space and regular harbour fees apply.
18. Members intending to vacate their berthing space for three (3) days or more shall advise the HarbourMaster or the Club Manager.
19. A Member may not "sub-let" or lend an allocated berth.
20. Due to harbour depths, a watercraft with a draft of over 1.52 meters (5 feet) may experience difficulties during low water periods.
21. Powerboats with a bridge clearance of more than 11 feet shall not be permitted on the last 80 feet of 'F' dock.

## ANNUAL HARBOUR FEES

1. Annual watercraft fees are determined by the Board of Directors and include the following services:

- a. Launch
- b. Summer Berthing
- c. Haulout
- d. Winter Storage

These services are limited to Members' watercraft which the HYC deems can be handled safely by existing equipment.

2. These fees are based on the calculated area of the watercraft (L x B) as verified by the HarbourMaster, in accordance with the following definitions:

- a. Length (L): the length is defined as the overall length of the watercraft including all appendages, including but not limited to, bowsprits, outboard motors, and swim platforms.
- b. Beam (B): the maximum beam of the watercraft hull.

3. Fees for watercraft over the length of 11 meters to be upgraded by 25% over the current rate.

4. Installment Payments: Watercraft owners shall pay annual fees in three (3) installments:

- 35% due by March 31<sup>st</sup>
- 35% due by June 30<sup>th</sup>
- 30% due by October 31<sup>st</sup>

All watercraft will be billed to the owner of record in accordance with the foregoing schedule.

5. Those requiring additional launching or haul out services during the season shall be charged their same rate as the spring launch or fall haul out.

6. Those not requiring the full range of services may by the end of September apply for a rebate based upon 10% for each of the service elements not required. This form, available at the office, must be approved (initiated) by the HarbourMaster and submitted to the Club Manager.

Dry sail watercraft using the dry sail hoist can only apply for a rebate on winter storage.

7. Owners of all craft using the harbour, dry sail area, dinghy sail area or dead storage must be correctly registered with the Club office and will be responsible for the annual fees due for these services until written notification, of a change, is provided to the Club office.

## HARBOUR SURCHARGE FEES

For any additional services (i.e. watercraft not prepared for launch and/or haulout), the following surcharges will be applicable:

- Escorting of watercraft to crane and/or slip: Sailboat / Powerboat	\$35.00 / \$45.00
- Sailboat with mast up: (backstay not loosened, boom not lowered):	\$25.00
- Lines/fenders not ready: (plus cost of lines or fenders provided):	\$20.00
- Powerboat: canvas not removed or lowered (if necessary):	\$20.00
- Holding tank not pumped out:	\$35.00
- Cradle or Trailer not prepared and/or ready:	\$35.00 per hour/per person
- Extra work/peculiar (plus cost of materials):	\$35.00 per hour/per person
- Launch fee if a Member's watercraft is not ready by the annual Launch Event.	\$150

## ETIQUETTE AND SAFETY

1. Speed must be reduced when approaching the harbour.  
Within the harbour, speed must be reduced to "dead slow".
2. The owners of watercraft causing excessive wake or collision damage will be held responsible.
3. Sailing in the harbour is prohibited except in emergency situations or where 'no motor' class rules prevail.
4. Members are asked to give priority to dry sailors at the crane and service area for launch prior to all scheduled club keelboat races or regattas.
5. Noise, which constitutes a nuisance to others, will not be tolerated.
6. Members are responsible for the use of proper mooring lines and hardware on their watercraft. The Club reserves the right to approve all mooring lines and hardware and to insist on an upgrade where required. Watercraft not adequately secured may be secured by Club staff at owner's expense (see HARBOUR SURCHARGES).
7. Dumping of gasoline, oil or other rubbish in the harbour is prohibited.
8. The leaving of refuse on the dock is prohibited.
9. Members are required to keep the dock area or dry sail space adjacent to their watercraft neat and tidy at all times. Dock lines should be stored properly when not in use.

10. Members are to keep outboard engines tilted down in the harbour.
11. Members shall limit the driving of personal vehicles past the main parking area for the purpose of loading and unloading watercraft. Members are to park personal vehicles in the primary parking lot, and use the club provided dollies to transport materials to/from watercraft. Member vehicles are not to be driven on the path that runs from E dock to the Law Pier, with exception when Members are using the Dry Sail Hoist.
12. Water-skiing and/or swimming in the harbour or from the Law Pier and Visitors Dock are prohibited. Fishing is only permitted on the Webb pier, located in front of the club house, when the pier is not being used for other purposes.
13. Children are forbidden on all docks and piers unless accompanied by a parent or responsible adult.
14. Holding tank pump-out equipment for Club Members is available at the pump-out dock. Through-hull toilets are prohibited.
15. The small craft warning signal (red flag) may be hoisted during the approach of bad weather and during excessive wind. If a craft subsequently ventures out on the lake and requires rescue service, a fee for such assistance will be assessed.
16. All watercraft owners shall secure their halyards to eliminate "halyard slap". Infractions will be corrected by the Club at the owner's expense.
17. The use of open fires/lighted BBQs is forbidden in the harbour.
18. The use of Club facilities for commercial or charter purposes is prohibited.
19. Members are not to use the club's pressure washer on Sundays from June 15th to Labour Day between the hours of 2 p.m. to 8 p.m.
20. Air conditioners shall not be used without the owner on board the vessel.
21. A watercraft shall not, without prior approval, be brought to the Club property or to a berth in an unfinished state.
22. The Club and its employees reserve the right to move/relocate members' watercraft, cradles and/or trailers when necessary.
23. Shore power connections shall use a minimum of 12-gauge power cable, include a grounding wire, and have waterproof connections. The use of 30amp power outlets requires a minimum 10-gauge power cable.

## LAUNCH AND HAUL OUT

1. The HarbourMaster will determine annually the procedure for launching and haul out of watercraft, depending on water levels, weather, and other factors for safe operation.
2. To guarantee haul out, members must have reserved their haul out date prior to September 30th. Appointments will be given on a first come, first served basis after Labour Day.
3. A Member's watercraft that requires launch services, will be charged a fee if their watercraft is not ready for launch by the annual Launch Event date. Such fee is determined by HYC Board of Directors, and their watercraft will be launched at the discretion of HYC Office scheduling. (see HARBOUR SURCHARGES Section)
4. Deadline for launching is the Friday prior to the SailPast.  
Deadline for hauling to be determined by the HarbourMaster in any given year.
5. Owners are required to prepare their watercraft for haul out and winter storage.  
(Otherwise, see HARBOUR SURCHARGES Section).
6. Owners are required to prepare their watercraft for launching including mooring lines and fenders  
(Otherwise, see HARBOUR SURCHARGES Section).
7. Watercraft cabins must be left unlocked for launch and haulout days and Members will assume all responsibility for their watercraft once in the water.
8. The Club will launch or haulout only those watercraft which, as determined by the HarbourMaster, can be safely handled by the Club equipment.
9. During lay-up and fitting out, the area surrounding the watercraft shall be kept clean and free of refuse.
10. Proof of insurance must be filed with the Club office annually before a watercraft can be launched or hauled.



## WINTER STORAGE

1. It is the responsibility of the Member to provide a safe and properly identified cradle or trailer, compatible with Club equipment. Any cradle or trailer judged to be unsafe must be repaired by the Member and a watercraft will not be hauled until the necessary identification and repairs have been completed.
2. The HarbourMaster will allocate winter storage space.
3. Watercraft shall not remain connected to the electrical power supply during the winter.
4. Fires and/or open flame heaters are prohibited in the storage area.
5. Sailboats stored with their masts in a standing position may be stored in proximity to overhead power lines and must adhere to the following:
  - a. Ensure that all standing rigging is secure before leaving the crane area.
  - b. Any adjustment or dismantling of standing rigging is not allowed once placed in storage.
  - c. Sailboats with masts in a standing position are only to be moved with the direct supervision of a responsible HYC employee.
  - d. Halyards must be tied off and any flags removed.

## WATERCRAFT MAINTENANCE AND REPAIRS

1. Bottom Paint:
  - a. Tarps to collect old bottom paint must be placed under watercraft prior to sanding.
  - b. Tarps to be emptied daily into designated containers supplied by the Club.
  - c. Hand brushing and the use of rollers are permitted.
  - d. The use of paint sprayers must be approved by the Club.
2. Repairs:
  - a. Cosmetic or minor mechanical repairs are permitted while on Club property.
  - b. After Sailpast, repairs requiring more than one day of work while on Club property must be approved by the Club.
  - c. The location of the watercraft for repair is to be determined by the office.
3. Demolition / Dismantling of watercraft:
  - a. This type of work is not permitted on HYC property.

## VISITING YACHTS

1. It is a longstanding practice for Yacht Clubs to extend reciprocal privileges to visiting watercraft from reciprocal clubs.

A Yacht Club with reciprocal privileges must have the following components,

- a. Must be a Not-For-Profit Club
- b. Must have an active cruising and/or racing program
- c. Must provide for a facility for members and visitors to use
- d. Must offer a reciprocal program for other Yacht Clubs

HYC endorses the general principle of true reciprocity (I.E. offering to the visitor the same reciprocal privileges as offered by the visitor member's Yacht Club.)

2. Docking privileges are extended to visiting watercraft from recognized reciprocal Yacht Clubs, to a maximum of twice in any one season.
3. Fees: HYC applies the LOCCA (Lake Ontario Club Cruising Association) Formula which is widely applied by many clubs in areas in which HYC Members cruise.
  - a. First 2 nights are free of charge
  - b. 3rd, 4th, etc... to a maximum of 7 days, will be charged at the daily rate per linear foot as determined by the HYC Board of Directors. (Currently set at 2\$ per linear foot per day)
4. Members of non-reciprocating Yacht Clubs will be charged a daily rate as determined by the Board of Directors (Currently set at 2\$ per linear foot per day). Maximum stay of 7 days, and up to twice in any given season.
5. Permission and registration must be arranged via the HYC Office in all cases.
6. The use of the Visitors Dock and available births by members and visitors alike is on a "first-come" basis.
7. In all cases, there must be an adult in charge of a visiting watercraft.
8. Visiting watercraft are allocated one power receptacle.

## DRY SAIL AREA

1. The dry sail area shall be considered as part of the harbour and therefore subject to all rules of the harbour policy.
2. The identification decals supplied by the office must be affixed to the transom or port stern area of every watercraft authorized to use the dry sail area. Watercraft without this identification affixed will be removed from the dry sail area.
3. Spars are to be stored on the watercraft or on the club racks.
4. The maximum number of watercraft using the dry sail area shall be determined by the HarbourMaster.
5. All dry sail spaces shall be assigned by the HarbourMaster in the designated dry sail areas as determined by the Board of Directors.
6. Only watercraft with an assigned space shall be stored in the designated dry sail area.

## DINGHY & JUNIOR SAILING AREA

1. All dinghies shall reflect a pride of ownership, meet government safety regulations and be seaworthy.
2. Following written application and registration at the Club office, small watercraft, such as sailing dinghies, sail boards, canoes, kayaks, and paddle boards are to be stored on the racks provided.
3. Where applicable, spars are to be stored on the racks.
4. The identification decals supplied by the office must be affixed to the transom or port stern area of every craft using the Club facilities. Watercraft without this identification affixed will be removed.
5. Sailboats with "fixed" masts (such as Lasers, C420s, and Fireballs) must be stored in the designated area, and specifically not in a manner that blocks access to the beach and launching areas.
6. Lockers are available in the dinghy sail area (Brig) upon application at the Club office.
  - a. The annual locker fee shall be charged automatically each year until the Member of record advises the Club office in writing of a change.
  - b. Allocation of lockers available shall be the responsibility of the Club office from a waiting list.
  - c. Rented lockers must be emptied and locks removed on later than 31st October annually.
7. Vehicles are prohibited in the Jr. Sailing Area during the hours of Junior Sailing classes.
8. Launch ramps in the Dinghy Sail Area are for manual launch only. (no vehicle access)

## USE OF CRANE EQUIPMENT

Only Members who have followed a *Crane Orientation Session*, and whose name is on the approved list maintained by the HYC Office, are authorized to use the Crane Equipment.

Such orientation is provided at least annually for members to become familiar in operating the crane equipment, as well as follow associated safety protocols.

The Hudson Yacht Club is not responsible for any damage or injury due to the malfunctioning of its equipment during use.

1. MAIN CRANE HOIST (Maximum Operating Capacity of 7.5 tons)

Only authorized HYC Staff may use the main crane hoist for the purpose of lowering watercraft into the water or taking them out.

2. DRY SAIL HOIST (Maximum Operating Capacity is 3 tons)

Sailors who dry sail may use the dry sail hoist under the following conditions:

- a. The watercraft must be equipped with a single strap with internal lifting rings (wrap-around straps and spreader frame MAY NOT BE USED)
- b. They assume all responsibility as to personal injury to themselves, their crew, or any other person.
- c. They are responsible for damage done to their watercraft, other watercraft, and HYC property.
- d. Members are required to maintain a minimum of \$1,000,000 liability insurance, and provide annual valid proof of such insurance to the club office.

3. MAST HOIST (Maximum operating capacity is 1 ton)

- a. The mast extension hoist is designed to aid in lifting masts and spars only.

## CLUB BOATS

Club boats berthed will be kept in readiness at all times and moved by authorized personnel only.

## REFUELING POLICY

In the interest of safety and environmental protection, the Hudson Yacht Club has instituted a refueling policy for all members and guests of the Hudson Yacht Club.

The following procedures are to be carried out in the parking or dock service area adjacent to the crane.

1. Vessels with fixed fuel tanks must be brought to the service dock for refueling.
2. Vessels with removable tanks must refill the tanks off of the Hudson Yacht Club grounds (i.e. at a service station) or refill them from portable tanks on the gravel surface near the crane before transporting them to their dock.
3. Vessels with outboard motors with self-contained fuel tanks must be brought to the service dock for refueling or the motor must be removed and either refueled off of the Hudson Yacht Club property or be brought to the gravel area adjacent to the crane and returned to the vessel.
4. All spills must be reported to the Club Office.

## BOATING ASSOCIATION FEE

1. Membership of the several boating associations (e.g. CYA, FVQ, SLVYRA) is provided automatically to paid members of HYC as an affiliated club. The Boating Association Fee shall provide for the additional benefits available to the owners of a watercraft that result from membership of these associations. All owners of watercraft registered at HYC shall be responsible for an annual Boating Association Fee related to these benefits and services.
2. The Board of Directors, on an annual basis, shall review the services provided by each boating association and determine to which associations a fee will be applied.
3. The Board of Directors will determine the Boating Association Fee applicable to each category of watercraft (i.e. keelboat, power or dinghy).
4. Owners of all watercraft, once correctly registered, will automatically be responsible for the annual Boating Association fee until written notification of a change is provided to the Club office.
5. The Boating Association Fee will be paid annually via a single payment due by June 30<sup>th</sup> annually.