

# Update Clubspot Regatta Registration / Add Crew Member

To update your Clubspot Regatta profile and / or add crew members, follow these steps:

1. Go to <https://theclubspot.com/login>
2. Click the "Log in with CLUBSPOT" button.

**CLUBSPOT**

## Log in or sign up



CLUBSPOT

Log in with  
CLUBSPOT



Log in (or sign up) to manage a club, view  
sign-ups, and more. 📣

3. Click the "Log in" button.

**CLUBSPOT**

## Log in or sign up

Log in



☒ Click here if you already have a Clubspot account.

Sign up



Click here to create a new Clubspot account.

4. Enter the email address or phone number used to register for the regatta then click the "NEXT STEP" button.

**CLUBSPOT**

Please enter your email  
or mobile number

EMAIL OR MOBILE NUMBER

otwdirector@eycweb.com

**NEXT STEP**

5. Enter the password associated with the registration then click the "LOG IN" button.

**WELCOME BACK**



Karl Felger

ENTER YOUR PASSWORD


**LOG IN**


[Forgot password?](#)


6. Upon successfully logging in, you'll be navigated to the Clubspot Dashboard


 CLUBSPOT 



HELP CENTER >

 Clubs


 Sign-ups

 Memberships

 Account

 Karl Felger 

## Clubs

	NAME		LOCATION
	I-LYA Junior Sailing	<a href="#">VIEW DASHBOARD</a>	Michigan, Ohio, Pennsylva

The table above shows all the clubs you have access to manage. If you'd like to create a new Clubspot account for another organization, please [click here](#).

7. To view the regattas you have registered for, click the "Sign-ups" tab within the left-hand menu, and this will navigate you to the Signups page.

**CLUBSPOT**

[HELP CENTER >](#)

[Clubs](#)

**[Sign-ups](#)**

[Memberships](#)

[Account](#)

**Karl Felger**

## Signups

Search  Find regattas

<b>MAY</b> <b>14</b>		<b>2023 EYC Club Race Program</b> VX One Karl Felger, Adrienne Felger May 14, 2023 ● Pending \$290.00	<a href="#">Event page</a> <a href="#">Results</a> <a href="#">View signup</a>
<b>OCT</b> <b>8</b>		<b>The 216 Regatta 2022</b> VX One Karl Felger, Adrienne Felger, Hilary Di... Oct 8, 2022 ● Pending \$75.00	<a href="#">Event page</a> <a href="#">Results</a> <a href="#">View signup</a>

1 - 2 of 2 signups [PREVIOUS](#) [NEXT](#)

8. To update your registration information for a specific regatta, click the "View Signup" link associated with the regatta.

**MAY**  
**14**

**2023 EYC Club Race Program**  
VX One  
Karl Felger, Adrienne Felger  
May 14, 2023  
● Pending \$290.00

[Event page](#)  
[Results](#)  
**[View signup](#)**

9. You will be navigated to the registration page for your boat for that specific regatta. From this page you can edit your basic information, address, emergency contacts, medical information by clicking on the "EDIT" button.

CLUBSPOT

HELP CENTER >

Clubs

Sign-ups

Memberships

Account

< USA 135

REGISTERED APR 5 2023, 2:32 PM

Sailors Boat Class Boat Payment Orders E-signatures

Sailor Details

Karl Felger x Adrienne Felger x + add teammate

BASIC INFORMATION

First Name

Karl

Last Name

Felger

Email

karl.d.felger@gmail.com

Mobile

(216) 346-0878

Date of Birth

Not provided

ADDITIONAL DETAILS

Status

DATA PROVIDED

Position

Skipper

Karl Felger

EDIT

10. To add crew / teammate, click the "+ add teammate" tab on the Sailors page, and enter all the pertinent crew information, To edit crew / teammate information, click on their name.

The screenshot shows the 'Add crew member' form within the Clubspot app. The app's dark sidebar on the left contains the Clubspot logo, a 'HELP CENTER' link, and navigation options for 'Clubs', 'Sign-ups' (highlighted), 'Membership', and 'Account'. The bottom of the sidebar shows a user profile for 'Karl Felger'. The main form area is white and titled 'Add crew member'. It contains several input fields: 'FIRST NAME', 'LAST NAME', and 'POSITION' (with 'Crew' entered). Below these is a 'CONTACT INFORMATION' section with a note: 'Clubspot will send a request to complete crew details to the email and/or mobile number you enter below.' This is followed by 'EMAIL' and 'MOBILE (OPTIONAL)' fields. At the bottom of the form are 'Cancel', 'DONE', and 'EDIT' buttons. The background of the app is dark grey, and a 'signatures' section is partially visible on the right.

CLUBSPOT

HELP CENTER >

Clubs

Sign-ups

Membership

Account

Karl Felger

### Add crew member

FIRST NAME

LAST NAME

POSITION  
Crew

CONTACT INFORMATION

Clubspot will send a request to complete crew details to the email and/or mobile number you enter below.

EMAIL

MOBILE (OPTIONAL)

Cancel

DONE

EDIT

signatures

11. To update your boat information (Country Code, Sail Number, Club/Org, Boat Name), click the "Boat" tab on the top menu bar.

The screenshot displays the CLUBSPOT mobile application interface. On the left is a dark blue sidebar menu with the CLUBSPOT logo and a toggle switch at the top. Below the logo are links for 'HELP CENTER', 'Clubs', 'Sign-ups', 'Memberships', and 'Account'. At the bottom of the sidebar is a user profile for 'Karl Felger'. The main content area on the right shows the 'Boat' tab selected in a top navigation bar. The header of the main area displays '< USA 135' and 'REGISTERED APR 5 2023, 2:32 PM'. Below the navigation bar, the 'Boat' section is titled, followed by a 'BOAT INFORMATION' section. This section contains a table with the following data:

Country	USA
Sail Number	135
Club / Org	Edgewater Yacht Club
Boat Name	Buddy Boy

An 'EDIT' button is located in the bottom right corner of the main content area.

12. To update your Boat Class, please contact the regatta organizer.