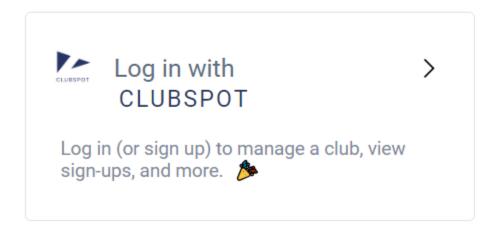
# Update Clubspot Regatta Registration / Add Crew Member

To update your Clubspot Regatta profile and / or add crew members, follow these steps:

- 1. Go to <a href="https://theclubspot.com/login">https://theclubspot.com/login</a>
- 2. Click the "Log in with CLUBSPOT" button.

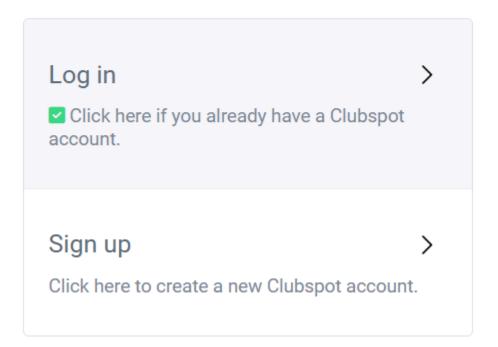
#### CLUBSPOT

### Log in or sign up



#### **CLUBSPOT**

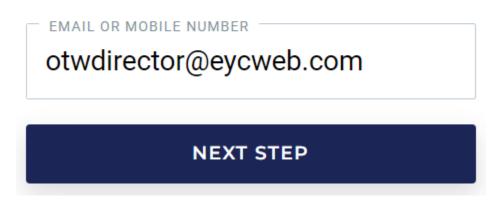
# Log in or sign up



4. Enter the email address or phone number used to register for the regatta then click the "NEXT STEP" button.

#### **CLUBSPOT**

# Please enter your email or mobile number



5. Enter the password associated with the registration then click the "LOG IN" button.

#### WELCOME BACK

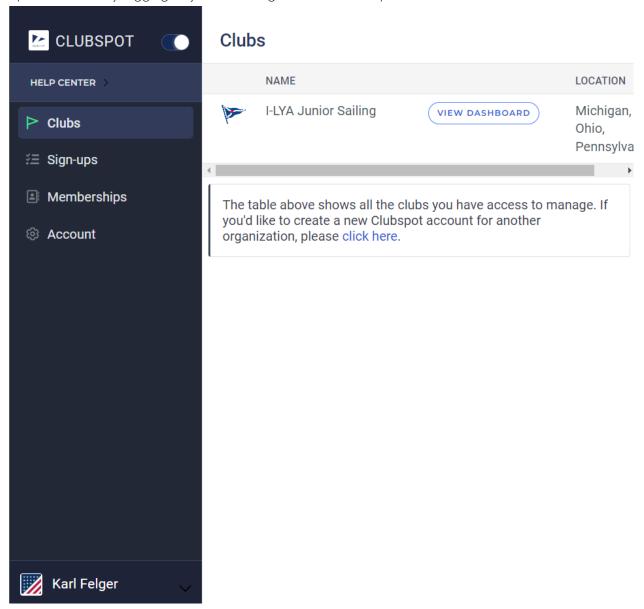
## Karl Felger

ENTER YOUR PASSWORD

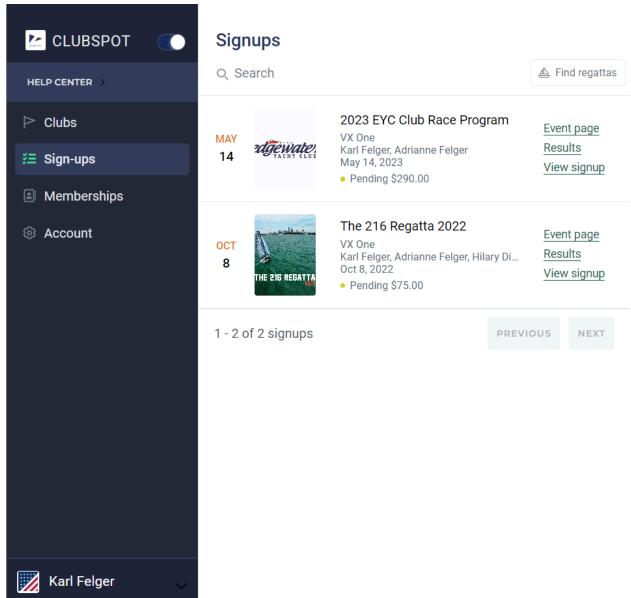
LOG IN

Forgot password?

6. Upon successfully logging in, you'll be navigated to the Clubspot Dashboard



7. To view the regattas you have registered for, click the "Sign-ups" tab within the left-hand menu, and this will navigate you to the Signups page.



8. To update your registration information for a specific regatta, click the "View Signup" link associated with the regatta.



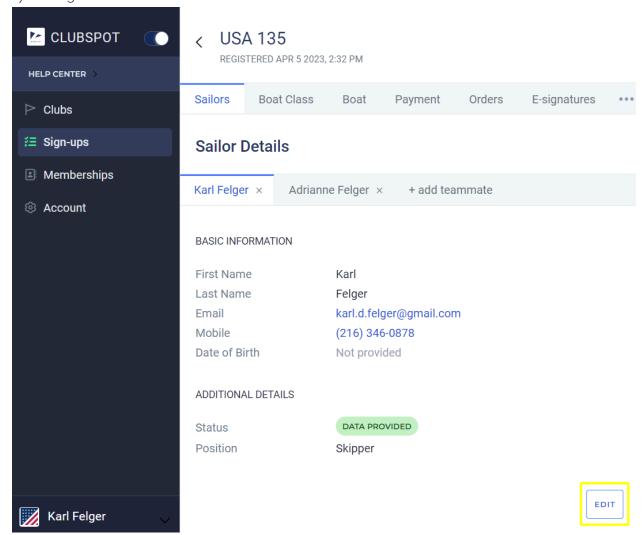
#### 2023 EYC Club Race Program

VX One Karl Felger, Adrianne Felger May 14, 2023

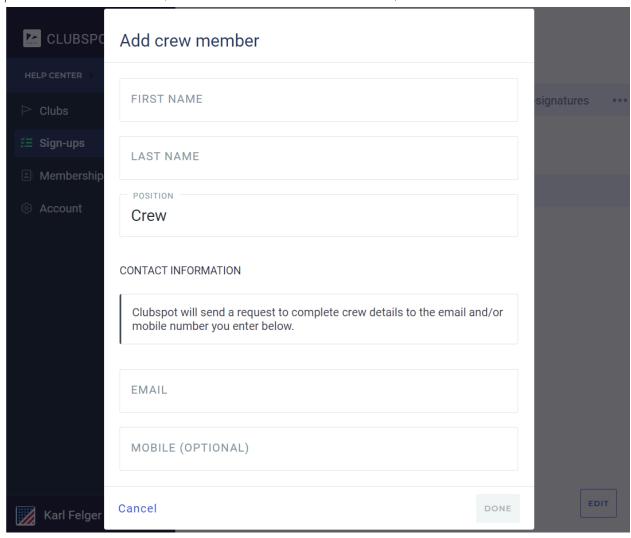
Pending \$290.00

Event page
Results
View signup

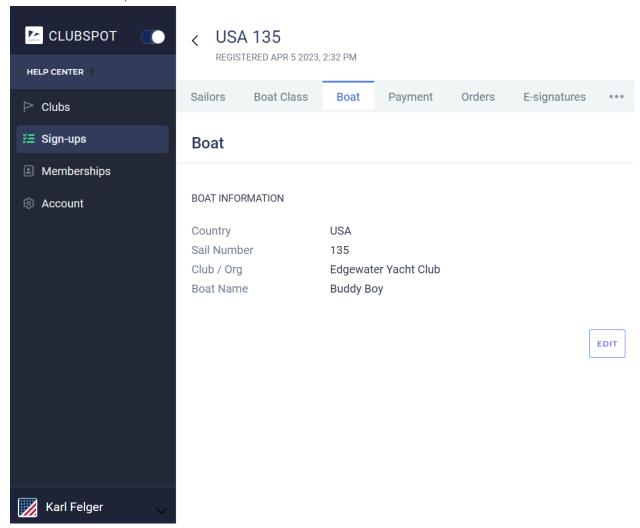
g. You will be navigated to the registration page for your boat for that specific regatta. From this page you can edit your basic information, address, emergency contacts, medical information by clicking on the "EDIT" button.



10. To add crew / teammate, click the "+ add teammate" tab on the Sailors page, and enter all the pertinent crew information, To edit crew / teammate information, click on their name.



11. To update your boat information (Country Code, Sail Number, Club/Org, Boat Name), click the "Boat" tab on the top menu bar.



12. To update your Boat Class, please contact the regatta organizer.