

NLGYC STAFF APPLICATION 2023

The NLGYC Junior Program (“JP”) seeks to provide a safe, constructive, and enjoyable family-oriented environment for young people. The objectives are to develop life-long skills in sailing, swimming, and tennis; to foster sportsmanship and sailboat racing skills; to continue the heritage of the NLGYC community; to nurture an appreciation and respect for the lake; and to encourage lifelong friendships.

To those interested in working at NLGYC during the 2023 season, preference will be given to applicants who are/have:

- **Available for entirety of the JP (including Staff Training): 6/26/23-8/11/23**
- Completed and submitted their applications by **January 15, 2023**
- Exhibited strong performance as past staff members

The JP Hiring Committee is looking for staff members who are

- ✓ Committed to the safety and well-being of children and staff at all times
- ✓ Enthusiastic and exhibit team spirit
- ✓ Dedicated to NLGYC and the Junior Program
- ✓ Leaders
- ✓ Mature

We expect JP staff members to

- ✓ Be on time and stay through the end of each day’s program
- ✓ Engage class participants and get them excited about lessons
- ✓ Work well with others
- ✓ Show initiative and be willing to do what is needed, even if outside the bounds of a specific job

[cont’d on following page]

Please consider the following description of JP positions, including required/preferred certifications, experience, and age, before completing the application. As noted, some positions are typically combined.

- **Junior Program Director** Proven history of working with educational programs similar to NLGYC, strong communication and management skills required. Responding to Emergencies/CPR preferred. Works closely with a Junior Program Council (JPC) and is the primary point of contact for parents and staff during the operating season. Must be 21 by June 30.
- **Head Sailing Instructor/Sailing Director** US Sailing Level 1 required, US Sailing Level II preferred. Experience teaching sailing, coaching competitive sailing, and supervising staff required. Lifeguarding with Waterfront Module/CPR and/or First Aid/Responding to Emergencies preferred. Must be 18 by June 30.
- **Sailing Instructor** US Sailing Level 1 and/or Lifeguarding with Waterfront Module preferred. Must be 16 by June 30.
- **Advanced Sailing Coach** US Sailing Level 1 required; Level II preferred. Lifeguarding with Waterfront Module and/or Responding to Emergencies/CPR preferred. Experience coaching competitive sailors required. This afternoon position is typically, but not necessarily, held by the Head Sailing Instructor. Must be 18 by June 30.
- **Jr. Opti Race Team Coach** US Sailing Level 1 preferred. Experience with competitive sailing required. This afternoon position is typically, but not necessarily, held by a sailing instructor. Must be 17 by June 30.
- **Opti Clinic Instructor** US Sailing Level 1 preferred. Experience sailing Optis required. This afternoon position is typically, but not necessarily, held by a sailing instructor. Must be 16 by June 30.
- **Head Polliwog Instructor** Lifeguarding with Waterfront module and CPR preferred. The Head Polliwog Instructor is responsible for teaching the youngest members of the program (3-5 year olds) and supervising other polliwog instructors. Previous experience working with preschool-age children is required. Must be 18 by June 30.
- **Asst. Polliwog Instructor** Lifeguarding with Waterfront module & CPR preferred. Must be 16 by June 30.
- **Aquatics Director** Two seasons as a lifeguard at a children's camp or 12 weeks as a lifeguard required. Progressive Swim Instructor or Lifeguard/CPR and completion of a training course in lifeguard supervision and management required. This position is typically combined with Head Swimming Instructor. Must be 21 by June 30.
- **Head Swimming Instructor** Progressive Swim Instructor (PSI) and/or Lifeguard with Waterfront module/CPR and 2 seasons experience teaching swimming required. Must be 18 by June 30.
- **Swimming Instructor** Lifeguarding with Waterfront Module/CPR and/or PSI required. Must be 16 by June 30.
- **Head Tennis Instructor** Experience playing competitively or instructing tennis. Must be 18 by June 30.
- **Tennis Instructor** Experience playing competitively and/or instructing tennis. Must be 16 by June 30.
- **Tennis Team Coach** Experience playing competitive tennis and ability to manage a small group of tennis players independently/without assistance required. This afternoon position is typically, but not necessarily, held by a tennis instructor. Must be 16 by June 30.
- **Adventure Camp Leader** Experience developing and leading creative, fun, small group activities for participants 6-14 yo required. Responding to Emergencies/CPR preferred. Adventure Camp Leader will be responsible for planning and implementing the program, as well as working with the JP Director to announce weekly activities. This afternoon position (Mondays 1:30-3:30) is typically combined with an AM position. Must be 18 by June 30.
- **Instructor** Multi-purpose instructor, assisting head instructors with teaching. Must be 16 by June 30.
- **Intern/Counselor in Training** Must be 15 by June 30.
- **On-Site First Aid Officer** Responding to Emergencies/CPR for the Professional Rescuer (or equivalent) required. This position may be combined with any other position. Must be 16 by June 30.

The New York State Department of Health is specific about certifications and issuing agencies. If you have any questions about specific certifications and/or where to sign-up for training, please contact Lauren Waite, lauren.waitecrew@gmail.com.

NLGYC JUNIOR PROGRAM APPLICATION

INSTRUCTIONS: Please fill out this application completely and submit only this application portion (Pages 3 & 4) to nlgycjp@gmail.com. **Applications are due by January 15th.** Thank you.

CONTACT INFO:

Full Name:	Email:
Date of Birth:	Winter Address:
Cell phone:	
Winter home phone:	Summer Home Phone:

PARENT/GUARDIAN (if under 18):

Name:	Summer Address:
Home Phone:	
Email:	Permanent Address (for Tax Forms):
Cell Phone:	

Below is a list of the dates for the NLGYC Junior Program Summer 2022.

- Training: 6/26- 6/30 (Mon-Fri)*may change
- Week 1: 7/3, 7/5 – 7/7 (Mon, Wed-Fri)
- Week 2: 7/10 – 7/13
- Week 3: 7/18 – 7/21
- Week 4: 7/24 – 7/27
- Week 5: 7/31 – 8/3
- Week 6: 8/7 – 8/11 (Mon-Fri)

If you have any previous commitments that will conflict with the dates of the program, please list them below: We will prioritize hiring applicants who can work all or most of the summer.

Please rank in order of preference the positions for which you would like to be considered:

- 1.
- 2.
- 3.
- 4.

NLGYC JUNIOR PROGRAM APPLICATION (cont'd)

Please describe why you would be a good candidate for each position. Please include previous experience, personality traits, and/or training. If you were a JP staff member last summer, please describe what you excelled at in your role.

- 1.
- 2.
- 3.
- 4.

List any certifications (title, issuer, date of certification, expiration date) you currently hold or expect to receive before June 30, 2023. (Example, US Sailing Level 1 for Sailing Instructors, Lifeguarding with Waterfront Module for Swimming Instructors).

In a few sentences, please describe the qualities and attributes you will contribute to the junior program staff.

Please describe a hobby or interest that you might be willing to share with junior program participants.

If you were a JP staff member last summer, is there anything that you would suggest changing about the sailing, swimming or tennis instruction? If so, what would you change and why?

Do you have any comments or requests regarding the position or your compensation?

Please include at least two references (name, phone number, email address, relationship) who can attest to your work ethic, character, and responsibility. *These references cannot be a member of your family.*

- 1.

2.